Learning today...leading tomorrow

Supervisory Training Program **ONLINE**

Nebraska Building Chapter
301 S 13th Street, Suite 200
Lincoln, NE 68508-2532
Phone: 402-438-0400
Fax: 402-438-0066
Email: agcnebuilders@windstream.net

Well-trained supervisors, foremen and superintendents are crucial to the success of every construction project. Lack of supervisory skills will directly affect every company's bottom line.

HERE IS AN AGE-OLD PROBLEM:

We can't send our employees to training classes because:

- It is 50-150+ miles round trip to get to the classroom
- Our workload is too heavy to allow someone to be gone for two or three days for training
- Travel cost has gotten SO expensive
- Employees do not want to spend the next 10 Tuesday nights in class
- Employee and work schedules are very unpredictable

HERE IS THE ANSWER:

AGC's Supervisory Training Program **OFFERED ONLINE.**

The STP courses will be offered by the Nebraska Building Chapter by contract with Southeast Community College.

STP is designed specifically to meet the needs of the construction industry. Developed by AGC of America, the program consists of 10 courses that focus on the knowledge and skills that everyone must have to be an effective manager of people, time, equipment and materials. Courses can be completed in any order.

HERE IS HOW IT WORKS:

Each online course will consist of 24 hours of course work and will be divided into six learning weeks of structured discussion, activities, reading and discussion board comments. You will need to plan on devoting about four hours per week to the course. However, the beauty of online learning allows you the flexibility to choose the hours you devote to the course on a day-to-day basis AND you don't have to travel anywhere. You participate from your home or office computer.

You will be required to participate in one 60-minute webinar discussion each week at a set time. All the rest of the course work will be at your time choice.

The course is taught Pass/Fail basis, with a certificate of completion awarded to those that meet all the requirements to pass. A permanent transcript will be kept for you by Southeast Community College.

FEATURES OF THE ONLINE DESIGNED COURSES:

- Easier to use courseware for students
- A weekly "in live time" verbal discussion time by webinar – Required webinars held Wednesdays from 4:00-5:00pm CST
- A 30-minute "in live time" orientation session for everyone to get off to a successful start with the online training experience
- Improved pre and post evaluations to track your learning

COST PER COURSE:

Each course is $175.00 per participant for tuition and $125.00 for the textbook (member price). The required textbook for each course will be ordered for you by the Chapter office and shipped to the address you provide on the registration form.

INSTRUCTOR FOR THE COURSES: JERRY CULVER

Jerry Culver is a professional Construction Management and Contract Administration consultant. His clients come from all disciplines of business…Corporate, Commercial, Industrial, Healthcare, Government, and Environmental. Coordination of the many members of a project team is Jerry's specialty and he has been involved in the process for over 40 years. Over his career his duties have included…Field Engineer, Estimator, Surveyor, Superintendent, Project Engineer, Project Manager, Owners' Rep. and Management Consultant. Jerry is a graduate of the University of Nebraska-Lincoln with a degree in Construction Science. He is an Adjunct Professor at Southeast Community College and has developed and taught several seminars on construction practice, implementation and contract law. He has been a LEED™ Accredited Professional for seven years.

HERE IS THE LINE UP FOR OUR WINTER 2014 SEASON:

Everyone is experiencing the backwash from the current economic climate. Most of our clients are trying to build their projects with rising material and labor costs, uncertain customer and employee base, funding capability cut to the quick and a volatile political atmosphere. ***Leadership and Motivation*** and ***Planning and Scheduling*** are timely subjects to review now more than ever.

Leadership and Motivation

January 6 to February 14, 2014

Required webinars held Wednesdays 4:00-5:00pm CST

This course will describe the value of effective supervision of workers and improve the construction supervisor's ability to manage and motive others. Learning topics include:

- The dollar and cents of people in construction
- The role of the construction supervisor
- Helping people perform better
- Motivating others
- The importance of positive feedback
- Training and orienting crew members
- Team building
- Leadership skill in action

Planning and Scheduling

February 17 to March 28, 2014

Required webinars held Wednesdays 4:00-5:00pm CST

This course will help construction supervisors understand ways in which planning and scheduling saves time and money, while increasing quality in the construction process. Learning topics will include:

- Preparing the project plan
- Communicating the plan
- The critical path
- Using the schedule on the jobsite
- Updating the construction schedule
- The schedule as documentation
- Using planning and scheduling

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—Supervisory Training Courses Registration Form—

Only one person per registration form. Please make copies for multiple registrants.

Check below to register for the **Online Supervisory Training Courses**:

☐ **Leadership and Motivation**—January 6 to February 14, 2014
Must register for this course by December 13, 2013

☐ **Planning and Scheduling**—February 17 to March 28, 2014
Must register for this course by January 31, 2014

RETURN REGISTRATIONS TO:
Nebraska Building Chapter AGC
301 S 13th St Ste 200
Lincoln, NE 68508-2532
PH: 402-438-0400 FX: 402-438-0066
Email: agcnebuilders@windstream.net

____# of courses x $175.00 tuition = $_____

____# of textbooks x $125.00 = $_____

Total Amount Due $_____ ☐ Check Enclosed ☐ Bill Me

—All registration information is required—

Name: _____ **SSN:** _____

Email Address: _____ Phone: _____

Home Address (***textbook will be shipped here***): _____

City, State, Zip: _____

Company: _____

Company Billing Address: _____

City, State, Zip: _____