

TO: AGC Student Chapters
FROM: AGC Education Committee and Jean Petsch
RE: 2010 REQUEST FOR PROPOSALS



The purpose of this proposal is to request funds to be used by the student chapter to enhance the construction education experience of the AGC student members. This might include purchasing software to use in the instructional process, tools/equipment needed for the classroom/lab, funding activities to enhance the chapter's competitiveness in regional/national competitions, attending national AGCA Convention or other educational resources/projects. Another option might be to fund/co-fund a speaker or seminar. The funds may not be used for individual scholarships. The AGC Building Chapter Scholarships will be awarded via a separate process.

Amount to be funded per proposal: A maximum of \$2,000 per chapter

Requirements of proposal:

– Request must be submitted in writing (Word.doc preferred) via email by February 19, 2010. It should be emailed to jdpetsch@windstream.net on or before that date.

– The proposal should be one page in length and should contain the following information:

- 1.) Specific dollar amount requested,
- 2.) Description and quantity of item(s) and/or projects to be funded,
- 3.) Why this purchase is needed or requested and
- 4.) How this proposal will enhance student member's construction education experience.

– The proposal should also include:

- 1.) Name and contact information for the faculty member responsible for accountability of proposal,
- 2.) Time line for purchasing and implementing the proposed project and
- 3.) Correct chapter name and mailing address for check issuing purposes.

– You may submit more than one proposal, with the committee selecting the projects they choose to fund. The maximum \$2,000 per chapter limit will apply.

– A team of three to four student chapter officers, along with a faculty advisor will take part in a short interview process with members of the AGC Education Committee at the Spring Student Seminar, date and location TBD very soon. This event will most likely be scheduled in March.

Timeline for approving funds:

– Written proposals will be due via email to AGC office on February 19th.

– Education Committee will conduct interviews with officer teams during the Spring Student Seminar in March. Date/time/location TBD

– Award checks will be mail around April 1st.